

**IC 25-23.7-4**

Chapter 4. Licensing Agency; Board Secretary

**IC 25-23.7-4-1**

**Board secretary; secretary duties**

Sec. 1. The licensing agency shall provide the board with a competent person to serve as secretary of the board. The secretary is not a member of the board. The secretary, through the licensing agency, shall:

- (1) keep a complete and accurate record of all proceedings of the board;
- (2) keep a current file of all licenses and licensees; and
- (3) perform any other duties assigned by the board.

*As added by P.L.162-2002, SEC.7.*

**IC 25-23.7-4-2**

**Licensing agency responsibilities**

Sec. 2. The licensing agency shall provide the board with clerical or other assistants, including investigators, necessary for the proper performance of the board's duties.

*As added by P.L.162-2002, SEC.7.*

**IC 25-23.7-4-3**

**Money collected; expenses paid from state general fund**

Sec. 3. The secretary shall receive and account for all money collected under this article and deposit the money in the state general fund with the treasurer of state. All expenses incurred in the administration of this article shall be paid from the state general fund.

*As added by P.L.162-2002, SEC.7.*